



YSAT
EMPOWERING YOUTH
GENERATIONS

CALL FOR APPLICATION YSAT-UG/RHI/CFA/2024/012

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| Job Title: | Case Worker – Case Management (01 Post) |
| Duty Station: | Rhino Camp - YSAT HQ, Ocea |
| Reporting to: | Project Manager |
| Opening and Closing date: | 14th Nov – 30th Nov 2024 |
| Employment Category: | Full time |
| Expected starts Date: | As soon as possible |
| Contract Duration: | 12 Months (possible extension) |
| Level of Efforts – (LoE) | 100% |
| Salary Grade | Y4 |



Organization Background:

YSAT - Youth Social Advocacy Team is a refugee-led non-profit Organization whose core Mandate is to Support Conflict Affected Youth by tackling barriers to accessing quality education, sustainable livelihoods and addressing root causes of violent conflicts to promotes peace and self-reliance for refugees and vulnerable host communities in Uganda using our own experience as refugee.

YSAT has been legally registered to operate in Uganda with National Bureau for Non - Governmental Organizations Reg. No. **2407** as a Regional NGO with thematic focus areas in; Community base protection, food security and Livelihoods, education in emergency, environment & energy, evident based research and advocacy spread across the Districts of Terego (Imvepi) Madi Okollo (Rhino Camp) Adjumani with HQ based in West Nile, P.O. Box 661 Arua, Uganda.

Purpose:

YSAT is seeking for a competent **Case worker** to implement the Improving Prospects of conflict affected Children and Youth in refugee hosting districts in West Nile – (INSPIRE) a 5 Years Education and MHPSS Project with funding from Netherlands Ministry of Foreign Affairs – (MOFA) to improve the psychosocial wellbeing of children in and around schools in refugee settlements and host communities. The INSPIRE Project will be implemented in Rhino Camp Refugee Settlement in 4 schools of 1. Ocea primary school, 2. Eden primary school, 3. Wanyangi primary school and Odobu primary school respectively. The project will be implemented by a Consortium led by War Child Holland, Youth Social Advocacy Team (YSAT), RICE-West Nile, HAF Uganda, Similar Grounds and AWAYD in West Nile and South West.

The INSPIRE Project goal is to Contribute to increased well-being of refugees, and host communities through self-reliance and resilience with specific objectives to improve 2,880 children's and adolescents' access to available mental healthcare services in Schools for improved well-being and resilience. (TEAM UP & REACH NOW). Therefore, the Case worker will ensure that S/he will be in charge of case Management, assessment, monitoring, referral, follow up and coordination for all the identified cases are in accordance with Case management guideline and will report to Project Manager.

Key Objectives for this Position:

- 1) Triage off all reported cases
- 2) Receiving referrals
- 3) Making referrals



- 4) Document/ Record cases and ensure each case has a file
- 5) Conduct/coordinate case conferences.
- 6) Link cases to necessary services
- 7) Conduct home visits
- 8) Conduct follow-up visits
- 9) Coordinate with partners, community services department of district and other for case closure among others

Roles and Responsibilities for Case worker:

The Case worker will carry out the following activities and other essential working relations include; Facilitators, Project Officers, PSO, and other collaborating partners

1. Produce weekly and monthly case management activity plans, and weekly and monthly case management activity reports.
2. Identify individual cases through regular presence in the community and accept referrals from other agencies and community partners
3. Comply with all relevant policies and procedures with respect to child safeguarding, child protection, health and equal opportunities and other relevant policies.
4. Conduct timely, accurate and detailed reporting on any child safeguarding issues present at camp level both at programing and external to organizations interventions
5. Conduct initial (rapid) assessment for CP-cases and prioritize them according to risk level.
6. Develop case plan that responds to needs addressed in initial and comprehensive assessments and seek support of supervisor when necessary.
7. Regularly follow up to ensure all services and action points listed in the case plan are carried out within agreed time frames. Ensure that progress is regularly reviewed.
8. Regularly monitoring and support to children and families through home visits, providing guidance, advice and emotional support, community mediation and referrals.
9. Advocate for child and youth rights within the refugee settlement and ensure adherence to organization's safeguarding and child protection policies.
10. Assist in training sessions, mentoring of Community Structures such as CPCs
11. Organize community dialogues, awareness sessions, and educational workshops on child protection, psychosocial support, and related themes.
12. Work with supervisors and managers to arrange case conferences for complex cases and ensure children receive multi-disciplinary support.
13. Manage cases in line with standard operation procedures, adhere to standard documentation processes and follow best practice guidance.
14. Hold review meetings with CMCs, CPCs, foster parents, caregivers, and other structures in the community.
15. Submit Weekly and Monthly reports timely and Participate in all Sectors meetings relating to this Position.
16. Participate in ongoing training provided by organization and partners on child protection, MHPSS, safeguarding, and case management.
17. Share knowledge and skills with community members, volunteers, and other team members to build local capacity.
18. Perform any duty that will be are signed by supervisors at any time

Qualifications, Experiences & Skills;

- A minimum of a Bachelor's Degree in Community Development, Social Work or any other relevant related field.
- Understanding of Case Management is desirable
- Ability to write and speak English is a must.
- At least 3 years of field work experience, preferably with an NGO in the area of psychosocial support, child protection and child development areas.

- Strong understanding of PSS, child protection, youth and life skills programs.
- Good understanding of development themes such as child rights, protection gender, livelihoods, and SRH.
- Good understanding of dynamics in context, politics, and culture of the South West region and its refugee settlements.
- Willing to live in remote areas.
- Know how to ride a motorbike and in possession of a valid riding license is a **MUST**
- Strong social and communication skills
- Affinity with children
- Good observation skills
- Creativity

Note: Commitment to the organizations vision and goals, including adherence to the Child Safeguarding Policy, is essential”

APPLICATION PROCESS:

Submit your soft copy application, an updated Curriculum Vitae/Resume and 3 referees with copies of your academic documents **ELECTRONICALLY** to the Human Resource Office via: hr@youthsat.org / admin@youthsat.org

OR, drop **Hard copy applications** and CVs/Resume to YSAT-Uganda Coordination Office in Arua, Plot No.46. Nsambya North Cell, Windiri Crescent Road (Water Supply) plot No.12E, P.O.Box 661, Central Division, Arua City or Rhino Camp YSAT Head Office in Ocea "A" Behind Catholic Church of Host Community in Ocea Village.

Deadline for receiving applications is 30th of November 2024 at 05:00PM (EAT)

YSAT is an equal opportunity Employer, guided by our Diversity Principle and Core Values, we don't discriminate on gender, race, ethnicity, religion, geographical background or political affiliation. This position is open to both Refugees and Host Community who have Competent and Working experiences in the Related field of Case Management for experience sharing.

Qualified female candidates and person living with different impairments are STRONGLY encouraged to apply and will be highly considered!

YSAT-Uganda is committed to **Zero Tolerance** for **Fraud & Sexual Exploitation and Abuse (SEA)** while providing Humanitarian Response, No Applicant should be required to pay for our services including application for job opportunity, please report any suspected misconduct to: complaintsfeedback@youthsat.org

Please note:

1. *Only selected applicants will be contacted to take part in the next steps of the recruitment process. No confirmation of receipt of your application will be provided.*
2. *Due to the urgency in filling the position, applications may be reviewed and processed before the deadline.*
3. *Submitted copies of academic documents will NOT be returned to the applicant after reviewing them.*
4. Please note incomplete applications **will not be considered** for shortlisting.

Humanitarian Services Are Free!

