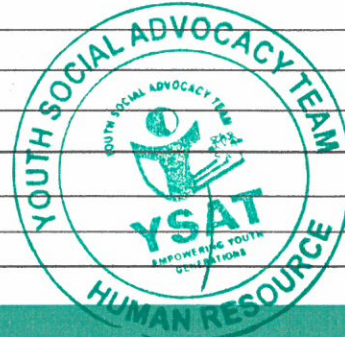


**YSAT JOB ADVERTISEMENT REF: YSAT/UG/AR/CFA/2024/008**

<b>Job Title:</b>	<b>Partnerships, Advocacy &amp; Resource Mobilization Officer</b>
<b>Duty Station:</b>	Arua, West Nile, Northern Uganda
<b>Reports to:</b>	<b>Executive Director</b>
<b>Internal Grade</b>	<b>Y2.1</b>
<b>Opening &amp; Closing Date:</b>	11 <sup>th</sup> – 23 <sup>rd</sup> Sept 2024
<b>Employment Category:</b>	Regular (Full – Time)
<b>Expected Start Date:</b>	As Soon as Possible
<b>Contract Duration:</b>	6 Months (Possible Extension)



**Organization Background:**

**YSAT** - Youth Social Advocacy Team is a refugee youth-led non-profit organisation whose core mandate is to **support conflict affected youth** by tackling barriers to accessing quality education, sustainable Livelihoods and addressing root causes of violent conflicts to promote peace and self reliance for refugees and vulnerable host communities in Uganda using our own experiences as refugees.

**YSAT** has been legally registered to operate in Uganda with National Bureau for Non - Governmental Organizations Reg. **No.4743** as a regional NGO with thematic focus areas in: Community Based Protection, Food Security and Livelihoods, Education in Emergency, Environment & Energy, Evidence-based research and Advocacy spread across the districts of; Terego (Imvepi), Madi-Okolloi (Rhinocamp), Adjumani (Pakelle), Palorinya with HQ based in West Nile, P.O. Box 661 Arua, Uganda.

YSAT in partnership with Oxfam and War Child Canada with funding from Global Affairs Canada (GAC) is implementing the Geared for Success (GFS) a 5 Year Gender responsive Education project in West Nile. One key objective of GFS is Capacity strengthening of Partner Refugee led Organization through Oxfam's Capacity Assessment Tool (CAT) methodology where YSAT identified Organizational resilience and sustainability as key area of improvement.

**Purpose**

The Partnership, Advocacy and Resource Mobilization Officer is responsible for assisting YSAT Uganda country office with resource mobilization, strategic planning and growing of YSAT business through creating, maintaining and facilitating effective partnerships between YSAT and its collaborating and financing partners including National Government, NGOs, Bi-lateral and multi-lateral institutions/donors and foundations to secure resources for YSAT programs

This role is a creative way of recognising resource mobilisation as an important advocacy and influencing effort, and influencing as a mechanism for resource mobilisation. He/she will provide technical advice on resource mobilization, partnership and advocacy issues in Uganda; and support in building partners' and staff competencies.

**Roles and Responsibilities**

**Partnership Development:**

- Lead Continuous strategic partnership mapping, identification, the mutual appraisal, and risk assignment of potential strategic partners for effective and successful partnership relationships.
- Lead and coordinate the preparation, production and reporting to various partners, overseeing content development, quality control, finalization and dissemination.
- Builds and manages relationships with strategic partners (including institutions) at different levels, current and potential funders to support the strategic plan implementation and growth



- Supports in carrying out annual partnership reviews for improved relationship and effective attainment of the partnership objectives.
- Promotes and ensures YSAT Uganda partnership principles, values and standards are understood and applied in all partnership relationships.
- Supports in the mobilization of strategic partners towards a greater voice on issues affecting the rights of refugees, particularly the Youth.
- Works with the Monitoring and Evaluation team at YSAT to capture learning in the humanitarian, development and peace programs for knowledge creation, and impact dissemination for the mobilization of financial and non-financial support for Strategic Plan program.

### Advocacy and Influencing:

- Develop and carry out influencing strategies that persuade donors, foundations, philanthropies, and individuals to contribute their financial and non-financial resources for the rights of refugees, youth and vulnerable host communities in Uganda.
- Produce a wide range of high-quality written outputs for various audiences including high-quality, well targeted research reports, policy briefings, key messages, blogs and other outputs with the aim of educating and influencing stakeholders for resource mobilization.
- Foster strong relationships and work closely with the Director of Programs, MEAL and external stakeholders in policy and influencing work to keep abreast of key policy changes and relevant external issues that would require the mobilization of support for the change YSAT Uganda aims to achieve.
- Proactively engage on a strategic basis with institutional donors/partners to facilitate technical programme exchanges, influence policy and thinking, and identify key areas of potential cooperation, including programme funding.

### Resource Mobilization

- Lead the development and implementation of resource mobilization strategy for YSAT
- Lead the process of concept note/proposal development in collaboration with DoP, ED, Program staff to ensure that they are properly coordinated and consistent with internal program priorities, crosscutting issues and partner priorities and requirements.
- Advise the SMT on potential funding opportunities and donor priorities.
- Establish and maintain regular contacts with agencies, covering a specific set of donors to be agreed upon, maintaining networks and actively engaging in knowledge sharing, information dissemination on YSAT
- Help prepare and participate in internal/external meetings with donors-thematic meetings and related resource mobilization events.
- Maintain up to date knowledge on donor funded projects and ensure reporting is completed to the donor in a timely manner.
- Support with the drafting of external reports and work with programme teams to finalize these in accordance with requirements and timelines.
- Lead on the creation of products packaged and positioned to attract and secure increased resources for YSAT Uganda.
- Drive improvements in business development/fundraising practices across YSAT
- Build and maintain relationships with YSAT Uganda's network partners, donors and external partners, civil society stakeholders and provide relevant, effective and timely support to all current and new donors and partners.
- Support the Director of Programs and Executive Director to build strong external network and representation through engagements in funding partnerships and advocacy opportunities.



### Technical expertise, skills and knowledge

- At least bachelor Degree in development studies or any social science relate qualification
- Project management and grant development experience.
- Have at least 5 years' experience working in the sector, including field and management experience.

- Advanced experience in partnership development.
- Compelling influencer and communicator – able to inspire, build consensus and bring people together around a common agenda.
- Demonstrated experience and understanding of the funding mechanisms and procedures for bi-lateral and multi-lateral and development partners, philanthropic organisations, private foundations or NGOs as well as grant management
- Demonstrated problem solving skills, creativity and willingness to innovate.
- Experience in drafting project reporting and monitoring project progress.
- Experience of managing budgets and planning and reporting protocols.
- Strives for quality in all he/she does, respecting deadlines, working continuously to improve performance.
- Upholds and demonstrates YSAT's values and behaviors.
- Calm under pressure.
- Experience in working with partners in consortium including Refugee led Organizations

### **APPLICATION PROCESS:**

Submit a soft copy of your application, an updated curriculum vitae/resume ,Recommendation letters from 3 professional referees and copies of your academic documents

**ELECTRONICALLY** to the Human Resource Office via: [hr@youthsat.org](mailto:hr@youthsat.org) | [admin@youthsat.org](mailto:admin@youthsat.org) OR, drop **Hard copy of applications** and CVs/Resume to **YSAT Office in Rhino Camp, Imvepi, Arua**

**Deadline for receiving applications is 23<sup>rd</sup> of Sept 2024 at 05:00PM (EAT)**

**YSAT is an equal opportunity Employer**, guided by our Diversity Principle and Core Values, we don't discriminate on gender, ethnicity, religion, geographical background or political affiliation. This position is open to both **Refugees** and **Ugandan Nationals** who have competency and working experiences in Project management.

**Qualified female candidates, Persons living with different abilities are STRONGLY encouraged to apply and will be highly PRIORITIZED!** YSAT is committed to **Zero Tolerance** for **Fraud, Corruption & ALL forms of Exploitation** while providing Humanitarian Services, **NO** Applicant should be required to pay for our services including application for this job opportunity, please report any suspected misconduct to: [complaintsfeedback@youthsat.org](mailto:complaintsfeedback@youthsat.org) | **Call 0776443727 to report.**

**Please note:**

1. *Only selected applicants will be contacted to take part in the next steps of the recruitment process. No confirmation of receipt of your application will be provided.*
2. ***Due to the urgency in filling the position, applications may be reviewed and processed before the deadline and Interview will be conducted on rolling basis.***
3. *Submitted hard copies of academic documents will NOT be returned to the applicant after reviewing them.*
4. Please note that, incomplete applications **will not be considered** for shortlisting.
5. A recommendation letter from LC /RWC bearing stamp and signature will be an added advantage.

